

District 9 Motion Template

Submitted by:

Contact Name:

Motion:

- One action or topic per motion
- State exactly what action is to be taken
- Use simple and concise language

Intent/Purpose:

- State why the motion is being presented
- What impact will the change have

Current Practice:

- State how it is done now
- Use simple and concise language
- State if the proposed action changes a customary practice or a requirement

Budgetary Impact:

- State if the proposed action will have a monetary impact
- If the monetary impact is not as simple as fixed dollar amount, use clear and concise examples
- State who will absorb or benefit from the monetary change
- Be sure to discuss with Finance Chair prior to submitting Motion to Body

Note: It is suggested that you review your Motion with a DCM, ADCM or District Officer prior to submission.